Church of St. Francis Xavier Pastoral Council

March 12, 2024

ATTENDEES: Fr. Ken Boller, Alan Ahles, Andrea Foley-Murphy, Belinda Conway, Christina Amendolia, Joel Dabu, John Lucas, Kristen Beckles, Larry Ruth, Todd Schmidt

SECRETARY: Susan Faggiani

AGENDA

1. OPENING PRAYER: The opening prayer was led Andrea Foley-Murphy.

2. PASTOR’S REPORT
   a. Lighting Project
      o Insurance Co required a consultation to assess damage to the lighting from storm last fall; awaiting consultant’s report and estimate of repairs
      o Goal is to restore complete functionality and ensure use of LED fixtures
      o Will assess lighting in body of church to make improvements if deemed necessary
   b. Sound System: to be addressed after lighting project completed
   c. Lenten Activities Include:
      o ISEL Retreat program, with approximately 20 in-person participants and 30-40 on-line
      o Stations of the Cross every week with adoration of the Blessed Sacrament prior to the Stations
      o RCIA candidates and catechumens finalizing preparations prior to Holy Week
   d. Pastoral Council/Finance Committee
      o Membership being reorganized and will meet soon
      o Donations made to various charitable, not-for-profit organizations
      o Parish will be invited to make suggestions about how to use resources for future donations

3. SYNODAL PARISH UPDATES
   a. Eucharistic Revival
      o Second mass class held 3/3/24 with excellent feedback
      o Planned lectures continue as scheduled
      o Parish retreat is planned for April 13th with Fr. Bryan Massingale
b. **Brunch Ministry**
   - Next brunch planned for 4/21/24
   - How To Guide created to facilitate planning
   - New team leaders and volunteers recruited to assist with brunch
   - Racial Justice Ministry requested partnering with Brunch Ministry to hold event after Juneteenth mass; still in planning stages

c. **Synod Committee**
   - Working in collaboration with Pastoral Council to plan a Town Hall meeting, tentatively scheduled for 4/23/24
   - Parish report to be prepared and submitted to Archdiocese after Town Hall meeting

4. **MINISTRY RETREAT FEBRUARY 10, 2024**
   - Review of notes from retreat included several themes:
     - Ministries working in silos therefore more collaboration needed
     - Invite more participation, be more welcoming
     - Recruit more Young Adults to close generation gap
     - Flatten hierarchy
     - Set the table to greet, share, gather, and include
   - Ministry Fair needed to recruit new membership to all ministries
     - PC members volunteered to work with fellow parishioners to develop the event. An announcement will be placed in the bulletin to solicit volunteers.
   - Reaching out to Ministry Leadership encouraged, particularly through PC Liaisons
   - Improved communication about ministry activity could be featured in the weekly bulletin
   - Publish schedule of various church activities in advance to maximize planning and participation

5. **DISCERNMENT PROCESS**
   - Kristen Beckles and Todd Schmidt are stepping down in July, so we need to recruit 2 new PC members
   - Discernment Committee met to plan the process
   - Ambo announcements planned and assigned
   - Flyer/post card to be designed for distribution
   - Info session **Monday**, April 8, 2024 at 7PM via Zoom
   - PC Discernment #1 **Sunday**, April 21, 2024 at 7PM via Zoom
   - PC Discernment #2 **Sunday**, May 5, 2024 at 7PM via Zoom
   - Introduction of new PC members on Pentecost Sunday, May 19, 2024 at 11:30 mass followed by coffee and donuts in the Mary Chapel

6. **UPCOMING EVENTS**
   - PC Wine and Cheese, **Sunday**, March 24, 2024 after 5PM mass
   - PC Coffee, **Sunday**, May 19, 2024 after 11:30 mass
7. **POTENTIAL INITIATIVES**
   a. **Bereavement:** John Lucas will be meeting with one interested parishioner
   b. **Immigration:** meeting planned for early April after Easter

8. **PROJECT UPDATES**
   a. **Art Committee**
      o John Nava proofs circulated for review
      o Measurements to be taken in early April
      o Anticipated completion late summer/early fall with formal installation planned in the fall
   b. **Ability & Inclusion**
      o Braille hymn project progressing. Hospitality Ministers approached about helping to coordinate at each mass
      o Hearing ability needs to be addressed next. Some issues identified with closed captioning during live stream masses, to be investigated further
   c. **Age-to-Age:** exploring best venue to record interviews
   d. **Hospitality Ministers Recruitment:** some success in recruiting new members at recent liturgical minister’s coffee
   e. **Pledge/Prayers:** Committee convening to discern the application of the Racial Justice Pledge and other possible prayers throughout the liturgical year
   f. **Ministry Master List:** completed and will be distributed to the PC members

9. **NEW BUSINESS**
   a. **Farewell Reception for Fr. Tom Feely** after mass on 6/9/24.

10. **ADJOURNMENT:** The meeting adjourned at 8:25PM

11. **NEXT MEETING:** April 9, 2024, 6:30PM, SFX West Room